



# SREE NARAYANA GURU COLLEGE OF COMMERCE

RE-ACCREDITED BY NAAC GRADE 'B' (CGPA:2.73)

(PERMANENTLY AFFILIATED TO THE UNIVERSITY OF MUMBAI & RECOGNISED BY UGC)

MANAGED BY : SREE NARAYANA MANDIRA SAMITI (REGD.)

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## MINUTES

The following are the Minutes of IQAC meeting held in the Seminar Hall on 4<sup>th</sup> April, 2018 at 11:00 a.m. The agenda of the meeting was as below.

- To approve the minutes of the earlier meeting.
- To discuss and finalise AQAR 2016-17 and 2017-18
- To Discuss about the SSR for NAAC Third Cycle
- Any other matter with the permission of chair.

The meeting started in time and following was the discussion for the same.

1. Principal Dr. Ravindran Karathadi welcomed all the IQAC members.

2. The following members were present for the meeting.

• Prin. Dr. Ravindran Karathadi	Chairman
• Prof. Hinduja Srichand	Coordinator
• Shri. N. Sasidharan	Management Representative
• Shri. M.I.Damodaran	Management Representative
• Mrs. Jayasree V.	Teaching Faculty
• Mrs Bina Sarkar	Teaching Faculty
• Mrs. Saraswati	Teaching Faculty
• Mrs. Naveena Suresh	Teaching Faculty
• Mr. Janardhanan V.	Admn. Incharge (Aided Section)
• Mr. Rahul Gupta	Alumni

3. The minutes of the previous meeting were read out and the same were approved.

4. Principal. Dr. Ravindran Karathadi informed that the AQAR of the year 2016-17 is completed and for the year 2017-18 the work is in process.

5. Principal Dr. Ravindran Karathadi also informed that the work of SSR writing by the Criterion wise Incharge Faculties is also in the process and intended that the upload of the same can be done in June, 2018.

It was informed by management that for library the new software SOUL has been purchased and installed hence, all the library records should be digitized on priority. It was further informed that Librarian Dr. Hosamani and System manager Mr. Suhas Deshmukh has attended the training program for the same and now with the help of library committee and if required by hiring the students under earn while learn schemes the work of digitization of records should be done at the earliest.

The IQAC members have appreciated the work done by Career guidance and Placement Cell of the College for conducting Mock Online test for short listing of the students for Manappuram Finance Ltd. and other career guidance sessions. It was further directed to invite the companies for the placement for the final year students.

The Academic Calendar and committees for the academic year 2018-19 also were finalized in the meeting.

The meeting was concluded with the formal vote of thanks to the chair.



**Principal**  
Sree Narayana Guru  
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